

# **Terms and Conditions**

## **Cancellation policy**

1. If a registrant is unable to attend the event for any reason, it is possible to transfer your event pass to someone else from the same company/organisation. You must, however, inform us of this change via email (info@telematics-conference.com), no later than 7 days prior to the event.

2. Where the registrant is unable to attend and is not in a position to transfer his/her place to another person, then the following refund arrangements apply:

2.1 Registrations cancelled on or before 31 August 2018 will be refunded 50% of the conference fees.

2.2 Registrations cancelled after 31 August 2018 will not be eligible for a refund.

### **General terms**

The organisers have the right to make changes to the program without notice. All participants must register online. After your registration, we will send you an e-mail to confirm that we have received your registration.

#### **Payment policy**

All participants will receive proform invoice and payment options emailed within three (3) working days after registration. The proform invoice must be paid in accordance with the date on the proform invoice.

### Personal data protection

Telematics Conference as part of Ergo Institute Ltd. can collect, store and use my personal data to communicate with me and to inform me electronically (e.g. via email etc.) about next telematics events organised by Ergo Institute Ltd. or inform me electronically (e.g. via email etc.) about other business activites related to telematics, IoT or IT industry from Ergo Institute Ltd. or any other organisation with interest in this industry. If I attend any of Ergo Institute Ltd. events, I agree that Ergo Institute Ltd. can use my personal data for registration of the events to public entities when and where needed.

For personal data details contact <u>alenka@telematics-conference.com</u>.